

Notice of the Agenda of the Electronic Board Retreat
of the Timpanogos Special Service District Administrative Board
6400 North 5050 West Utah County, Utah
Thursday, September 18, 2025 8:00 a.m.

A. TSSD Board Retreat – Call to Order, Chair Sullivan Love

1. Public Comment¹ - - - - 8:00 - - - -
2. Safety Report – Addisan Winn
 - i. Board Safety Training
3. Overview
 - i. Managers Report – Richard Mickelsen
 1. Year in Review
 2. Asset Management
 - ii. Operations/Maintenance Report – Sam Grimes
 1. Year in Review
4. Engineer updates - (Update/2026 Ask) - - - 9:00 - - - -
 - i. JUB (Well update)
 - ii. Bowen & Collins
 1. Westside Collection Projects
 - a. LS-1: Boat Harbor Pump Station
 - b. CL-N2: 66-inch Lakeside Interceptor
 - c. CL-N4: Boat Harbor Force Main
 2. CL-R1: Replace and Upsize Lehi/American Fork Outfall
 3. LS-3: Dry Creek Lift Station Improvements
 4. SR-1: Structural Rehab of 60-inch RCP (Boat Harbor to TSSD Plant)
 5. AD-5: Capital Facility Plan 2025
 - iii. Horrocks
 1. CL-R2: Replace and Upsize Alpine/Highland Outfall (North Segment)
 - iv. General – Rich/David
 1. EL-1: Power Quality (Switchgear/Generator)
 2. EL-2: Plant Control System PLC Replacement
 - v. Master Plan Phase I
 1. Package A/Biosolids Disposal Facility
 2. Package B/E
 3. Package C/TP-4/5 Secondary clarifiers
 4. Package D

B. Public Hearing for Impact Fee Enactment - - 11:00 - - - -

C. Approval of Minutes

1. Approval of meeting minutes of August 21, 2025 Administrative Board Meeting

D. Consent Calendar

1. TSSD Check Register
2. CL-N1 – 66-inch Parallel Westside Interceptor
 - a. Change Order #7 (\$385,335.07)
 - b. Sundt pay Request #33 (\$1,060,800.65) plus interest (\$9,176.10). Final payment (includes Change Order #7 costs)
3. CL-R1 – Replace and Upsize Lehi/American Fork Outfall
 - a. Replace & Upsize Lehi/AF outfall: Sundt pay Request #17 (\$5,249,197.32) retainage (\$276,273.54)
4. TP-4/5 – Clarifier
 - a. East Clarifier: Archer Western pay Request #12 (\$363,850) retainage (\$19,150.00)

5. Package A –
 - a. TO 2023-04 Package A Thermal Drying Project Final Design Professional Engineering Services – Amendment 2. Brown and Caldwell (\$305,813)
6. Package B – Tertiary filtration and UV Disinfection
 - a. Gerber pay Request #7 (\$3,570,814.40) retainage (\$187,937.60)
7. Package C – PCAD
 - a. GMP1 Mobilization and Site Prep – Alder Construction pay Request #9 (\$52,142.04) retainage (\$2,744.32)
 - b. GMP2 Earthwork and Shoring – Alder Construction pay Request #7 (\$90,255.92) retainage (\$4,750.31)
 - c. GMP3 digester Complex Piles and Deep Foundations – Alder Construction pay Request #7 (\$2,573,542.40) retainage (\$135,449.60)
8. Olympus Insurance (\$294,475)

E. Finance

1. Financial Report – Mathew Ferguson

F. Closed Session

1. To discuss litigation, Property Acquisition, and Personnel

G. Action Items

1. Resolution 2025-XX: Ratify TSSD Pretreatment Rules and Regulations
2. Resolution 2025-XX: Adopt the Amended IFFP/IFA and Revised Impact Fee Enactment
3. Resolution 2025-XX: Approve WIFIA loan application
4. Resolution 2025-XX: Approve Lehi resolution
5. Rocky Mountain Power Change Order1 (\$3,215,385) construction cost to move 345KV line.
6. Frontrunner TSSD Supplemental Agreement No. UT50-01 (\$1,286,368.01). Upsize 24inch line to 36inch
7. Tentatively Adopt the 2025 Tentative Amended Operations & Maintenance and 2025 Tentative Amended Capital Budgets
8. Tentatively Adopt the 2026 Tentative Proposed Operations & Maintenance and 2026 Tentative Proposed Capital Budgets
9. Set a public hearing date for October 16, 2025, for the 2025 Tentative Amended Operations & Maintenance and 2025 Tentative Amended Capital Budgets and the 2026 Tentative Proposed Operations & Maintenance and 2026 Tentative Proposed Capital Budgets.
10. Set a Public Hearing Date for October 16, 2025, to receive public comment on a proposed user rate increase of 15% to be effective January 1, 2027.

H. Communication

1. Handouts
 - a. 2026 CIP Budget Worksheet
 - b. Amendment to Impact Fee Facilities Plan 2025
 - c. 2025 IFA

ADJOURN

1 – Time set aside for the public to express their ideas, concerns, and comments on items not on the agenda. No action can be taken. Each individual is limited to three (3) minutes. The total input period is limited to 15 minutes.