

**NOTICE OF THE AGENDA FOR THE  
ELECTRONIC MEETING OF THE  
ADMINISTRATIVE BOARD OF  
TIMPANOGOS SPECIAL SERVICE DISTRICT  
6400 NORTH 5050 WEST, UTAH COUNTY, UTAH 84003  
TELEPHONE: 801-756-5231  
THURSDAY DECEMBER 15, 2016  
6:00 p.m.**

**A. Call to Order-Chairman Wallace**

**B. Public Comment<sup>1</sup>**

**C. Approval of Minutes**

1. Approval of meeting minutes from the November 30, 2016 Administrative Board Meeting

**D. Consent Calendar**

1. Approval to Surplus 4 District Vehicles- 1996 Ford 350 with Utility Bed, 2001 2500 Dodge Ram 4x4 Pickup, 2005 John Deere 644 J Loader, 2007 Volvo L110 F Loader

**E. Finance**

1. Financial Report

**F. Communication**

1. Manager's Report
2. Proposed Procurement Policy – Brief Discussion
3. Craig Carlile – Board Training Review

**G. Action Items**

1. Adopt the 2017 Tentative Proposed Operations and Maintenance & 2017 Tentative Proposed Capital Budgets as the 2016 Operations and Maintenance & 2017 Capital Budgets

**H. Closed Session**

1. To discuss Litigation, Property Acquisition and Personnel

**ADJOURN**

<sup>1</sup> – Time set aside for public to express their ideas, concerns and comments on items not on the agenda. No action can be taken. Each individual is limited to three (3) minutes. Total input period is limited to 15 minutes.