

TIMPANOGOS SPECIAL SERVICE DISTRICT
ADMINISTRATIVE BOARD MEETING MINUTES
February 17, 2022 6:00 p.m. Conference Room

APPROVED

Board Members:

Present: David Bunker Chandler Goodwin Mack Straw
Sullivan Love Mark Christensen Blaine Thomas
Richard Nielson Craig White John Goodman
Brian Braithwaite Jay Meacham Chris Condie
Dale Ihrke

District Staff: Richard Mickelsen, District Manager David Barlow, District Engineer
Danette Smith, Board Secretary Joe Martin, CPA

Others: Craig Carlile, Ray Quinney & Nebeker Brandon Wyatt, Bowen Collins and Assoc.
Wade Stinson, Aqua Engineering Kasey Chesnut, Horrocks Engineers
Pete Zemke, Brown and Caldwell Jason Poulson, Pleasant Grove City

Call to Order

David Bunker, Board Chair, called the meeting to order 6:00 p.m.

Public Comment

There was no public comment.

Approval of Minutes

1. Approval of the January 20, 2022 Administrative Board Meeting Minutes

Brian Braithwaite made a motion to approve the minutes of the January 20, 2022 Administrative Board Meeting. Dale Ihrke seconded the motion. Those voting "Aye" – David Bunker, Dale Ihrke, Mack Straw, Mark Christensen, John Goodman, Brian Braithwaite, Blaine Thomas, Chris Condie, Craig White, Jay Meacham, Richard Nielson, Sullivan Love and Chandler Goodwin. The motion passed unanimously.

Consent Calendar

1. TSSD Check Register
2. COP Pay Request #7
3. Aqua Engineering TSSD- Solids Disposal Planning Scope of Work Change Order

Chris Condie made a motion to approve the Consent Calendar as presented. Sullivan Love seconded the motion. Those voting "Aye" – David Bunker, Dale Ihrke, Mack Straw, Mark Christensen, John Goodman, Brian Braithwaite, Blaine Thomas, Chris Condie, Craig White, Jay Meacham, Richard Nielson, Sullivan Love and Chandler Goodwin. The motion passed unanimously.

Financial Report

Rich Mickelsen said the financials are going to be presented once every quarter and they were presented last month. Joe said we are at the time that we are closing out last year and there is not much to present on the new year. Joe said he spent most of today with Shannon preparing for the audit. The auditors are scheduled to do the audit March 9th -10th. Joe said Caselle financial statements are in dropbox for review. The final financials will be the audited financials.

Action Items

There were no action items.

1 **Communication**

2 **1. Rocky Mountain Power Rebate Check**

3 Pete Zemke, Brown and Caldwell, said with closing out with the aeration system improvements, we also closed out
4 energy rebates with Rocky Mountain Power. This was a joint effort between Rocky Mountain Power, who provide
5 power for the District, Cascade Energy, an energy management firm, and The District. Pete said Rich and David Barlow
6 have had a significant hand in making the aeration system work and Brown and Caldwell are the engineer of record on
7 this project. Rocky Mountain Power presented a rebate check of \$118,997.40 to the District. There is a lot of
8 motivation for them to encourage major users to use less energy and they are willing to pay money to do that. It costs
9 them less than it would to buy more power (new power plant). Pete said the new aeration system improvements were
10 able to reduce the dissolved oxygen (DO) from 2.5 mg/L to 1.8 mg/L., which reduced the flow required by the blowers
11 by about 17% and reduced the power a corresponding 17%. That 17% reduction in power consumption translates to
12 about \$55,000 electricity savings per year. Pete said this is not a one-time thing for the District, as they continue to
13 build and improve the plant there will be many more opportunities for checks like these.

14 Rich presented a retirement plaque to Craig Carlile, District's Attorney from 1983-2022. Craig Carlile said it has
15 been a great experience for him; he has seen a lot of things happen here and the District is in a fantastic position.

16
17 **2. Managers' Report**

18 Rich said total effluent phosphorus is .33 mg/L for the year so far. The total inorganic nitrogen TIN is at 5.7 mg/L
19 and looks good. The plant is running really well, but we are still running through a couple of bugs in our new blowers.
20 Sullivan said the peak daily flow seems higher than we have seen a quite a while. Rich said it is noted that the influent
21 meter was reading high and that has since been fixed and recalibrated. Rich said since that is what our data showed, he
22 wanted to show the appropriate number. That influent meter is at the plant and the cities are not billed against that.

23 David Bunker said Rich came to American Fork City and gave a presentation to the city council on the master
24 planning and the efforts here at the District. David said it was a great opportunity and he would highly recommend it if
25 other cities were interested in having that presentation.

26
27 **Closed Meeting**

28 There was no closed meeting.

29
30 **Adjourn: Brian Braithwaite made a motion to adjourn. Mack Straw seconded the motion. All present**
31 **"Aye". Meeting adjourned. 6:16 p.m.**