

TIMPANOGOS SPECIAL SERVICE DISTRICT
ADMINISTRATIVE BOARD MEETING MINUTES

APPROVED

January 16, 2020

6:00 p.m.

Conference Room

Board Members

Present: David Bunker Dale Ihrke Jay Meacham
Blaine Thomas Mark Christensen Sullivan Love
Brian Braithwaite *Mack Straw

Excused: Craig White Johnny Reville Commissioner Bill Lee
Lynn Walker Chandler Goodwin

District Staff: Richard Mickelsen, District Manager Shannon Hansen, Administrative Manager
David Barlow, District Engineer Danette Smith, Board Secretary
Joe Martin, CPA Alan Robinson, Treatment Manager

Others: Brandon Wyatt, Bowen Collins & Assoc. Trevor Lindley, Brown and Caldwell
Ryan Bench, Carollo Engineers Craig Carlile, Ray Quinney & Nebeker

Call to Order

David Bunker, Board Chair, called the meeting to order. 6:07 p.m.

Public Comment

There was no public comment.

Approval of Minutes

1. Approval of the December 19, 2019 Administrative Board Meeting Minutes

Brian Braithwaite made a motion to approve the minutes of the December 19, 2019 Administrative Board Meeting. Jay Meacham seconded the motion. Those voting "Aye" – David Bunker, Dale Ihrke, Mark Christensen, Brian Braithwaite, Blaine Thomas, Jay Meacham and Sullivan Love. The motion passed unanimously.

Consent Calendar

There were no items on the consent calendar.

*Mack Straw arrived 6:09 p.m.

Finance

1. Financial Report

Joe reported on the November financials. Joe said the impact fee revenue is not recorded until the the money is received by the District. Impact fees collected by the cities in December are not sent to the District until January or February to be entered as a receivable and true up our revenue. Joe said if the board members could ask their cities to forward the impact fees collected in December as soon as possible it helps us get ready for the audit. David Bunker asked when the auditors are starting their review. Joe said they normally come at the end of February or first of March.

1 **Action Items**

2 **1. Award of Hauling Contract**

3 Rich said we received five bids. They each gave their cost to haul 11,010 tons, the minimum we will haul for the
4 year. Rich said the lowest bidder, did not meet all the requirements of the bid. There were some initial concerns with
5 the second lowest bidder, Rawson Development, because he did not have and own the trailers. The supplier of the
6 trailers confirmed they could be shipped and available for February 3, 2020. They are belt trailers, which were
7 successfully tested, and they are confident they will be able to haul 30 tons. Rich said SNAP Trucking has done a
8 good job the last several of months. They came in as the number three bidder. Rich said they are recommending that
9 Rawson Development be awarded the contract after calling the references and going through the bids. Rich said their
10 price comes out at \$24.50/ton, which is an increase of about \$3.50/ton.

11 Dale asked if this is an annual cost. Rich said for this was to get everybody on the same playing field for this year.
12 Those costs are going to adjust as we haul more and that was written in the table of the bid information packet. We
13 included the fuel cost so they would not have to take so much risk and those costs will be set the first Monday of each
14 month as the cost goes up and down. This is a 28-month contract which expires May 31, 2022.

15
16 **Mark Christensen made a motion to award the hauling contract to Rawson Development Incorporated for**
17 **the bid amount of \$269,745.00. Blaine Thomas seconded the motion. Those voting “Aye” – David Bunker, Dale**
18 **Ihrke, Mark Christensen, Mack Straw, Brian Braithwaite, Blaine Thomas, Jay Meacham and Sullivan Love.**
19 **The motion passed unanimously.**

20
21 **Communication**

22 **1. Board Training**

23 The board made a decision to complete training online.

24
25 **2. Manager’s Report**

26 Rich said the legislative session is coming up and there are a few bills he is watching. Sullivan asked Rich his
27 thoughts regarding Brady Brammer’s presentation at the Utah Lake Commission. Rich said the presentation was to get
28 the commission’s input regarding a change in government organization to be able to tax entities to get money for Utah
29 Lake. Sullivan’s said his understanding was to take the authority away from Utah Lake Commission and create a Utah
30 Lake Authority, directed by the state. Rich said he was very impressed with the lake commission. They seem to be
31 very interested in helping Utah Lake.

32 Brian said he has spent some time with Brady Brammer and believes some of the issues he is trying to solve are
33 legitimate. Brian is not sure that all the cities around the lake can come to an agreement and have financial backing to
34 make things happen. Because the state owns the land underneath and around it, they need a seat at the table to help
35 move things along. It would be a mistake if they take it over and do not have Utah County heavily involved. Rich said
36 that was part of their concern.

37 Rich said the blower project is on hold right now. Brown and Caldwell have submitted the information to DWQ.
38 They have sixty days to respond and those sixty days will be up next week. We have been waiting for their response
39 before we go out to bid for the contractors. The blowers have been purchased and are being fabricated.

40 Rich said the Master Plan Project is under way. Brown and Caldwell are developing a survey and would like
41 comments from board members. The survey will be sent to city representatives for input. There will be a potential
42 meeting at the end of February to present the information.

43 Rich said the Limno corrals for the Utah Lake study have been purchased and will be delivered in a couple months.
44 We want to make sure we are getting buy in from DWQ, the science panel and steering committee. They are supposed
45 to have a report out by the first of January 2023. Rich does not see how that is going to happen because there will not
46 be enough time to do research. They are only going to get one full year of data collected if they follow their current
47 plan. We want to work together collaboratively with DWQ.

48 The water quality board is going to meet January 22nd. They are going to make some recommendations on the lake
49 warning levels. The state warning levels are higher than the EPA levels. We are saying to follow the federal

1 guidelines. We may need some support from the legislators to back us so they do not make the restrictions more
2 stringent than federal guidelines.

3 Another way we are collaborating with the DWQ is through the Reclaim 60. Leland put together a 40-year forecast
4 "Reclaim 60". He took all the mechanical plants, their age and what it will take to upgrade and meet new guidelines.
5 He also looked at collections systems, lagoons and stormwater systems. It essentially says those things will need to be
6 upgraded or replaced by 2060. In today's dollars it would be a total of about \$15 billion. Another part of this is how
7 to pay; pay as you go, bond, or state loans/grants. This was presented in conjunction with WFWQC and DWQ to the
8 legislative committee. Brian said this is really valuable to be doing this proactively.

9

10 **Closed Meeting**

11 There was no closed meeting.

12

13 **Adjourn: Blaine Thomas made a motion to adjourn. Dale Ihrke seconded the motion. All present "Aye".**

14 **Meeting adjourned 6:44 p.m.**

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