

Timpanogos Special Service District
Administrative Board
Electronic Meeting Minutes
6400 North 5050 West Utah County, Utah

APPROVED

May 19, 2022 6:00 p.m. Conference Room/Electronic Zoom Meeting

Board Members:

Present: David Bunker Blaine Thomas John Goodman

Electronic: Craig White Richard Nielson Brian Braithwaite
Sullivan Love Chris Condie Dale Ihrke
Mack Straw Chandler Goodwin Jay Meacham
Mark Christensen

District Staff: Richard Mickelsen, District Manager
Shannon Hansen, Administrative Manager (Electronic)
Danette Smith, Board Secretary
Joe Martin, CPA

Others: Trevor Lindley, Brown & Caldwell Brandon Wyatt, Bowen Collins & Associates
Ryan Bench, Carollo Engineers Mark Bell, Hayes Godfrey Bell, P.C.

Call to Order

David Bunker, Board Chair, called the meeting to order 6:04 p.m. David said there were Board members who were attending by electronic online meeting and three attending in person at the anchor location.

Public Comment

Trevor Lindley, Brown and Caldwell, said he has been involved with WEAU for about 15 years and is the past president of WEAU. WEAU is the state affiliate of the WEF. A lot of the operators and engineers in the state are associated with WEAU and quite a bit of training goes on through WEAU. Trevor said this past month at WEAU Conference someone nominated Rich Mickelsen for the William D. Hatfield Award. Rich was awarded the national WEF award. The William D. Hatfield award is for leadership and promoting the wastewater industry and public relations. Trevor said Rich has a lot of passion for the industry and effort he puts in to improve water quality. This award was awarded to Rich and given to him last month at the conference. Trevor congratulated him. David Bunker thanked Rich for everything he does for the District and the industry. David said Rich has great leadership and deserves this award. Dale Ihrke congratulated Rich. Dale said Rich shows a lot of enthusiasm for wastewater treatment and he really appreciates that.

Approval of Minutes

1. Approval of the April 28, 2022 Administrative Board Meeting Minutes

Blaine Thomas made a motion to approve the minutes of the April 28, 2022 Administrative Board Meeting. Chris Condie seconded the motion. Those voting "Aye" – David Bunker, Dale Ihrke, Mark Christensen, Mack Straw, John Goodman, Brian Braithwaite, Blaine Thomas, Chris Condie, Craig White, Jay Meacham, Richard Nielson, Sullivan Love and Chandler Goodwin. The motion passed unanimously.

Consent Calendar

- 1. TSSD Check Register**
- 2. COP Pay Request #10**

1
2 **Brian Braithwaite made a motion to approve the Consent Calendar as presented. Sullivan Love seconded the**
3 **motion. Those voting “Aye” – David Bunker, Dale Ihrke, Mark Christensen, Mack Straw, John Goodman, Brian**
4 **Braithwaite, Blaine Thomas, Chris Condie, Craig White, Jay Meacham, Richard Nielson, Sullivan Love and**
5 **Chandler Goodwin. The motion passed unanimously.**
6

7 **Financial Report**

8 The financials were in dropbox for the board to review. Joe Martin reports quarterly on the financials.
9

10 **Action Items**

11 **1. District General Council Awarded**

12 David Bunker said the District sent out a RFQ for legal services. There were several firms that responded. David
13 said the Administration Committee met to review those submittals. The committee came to the consensus that Hayes
14 Godfrey Bell, P.C. were extremely well qualified and would do a great service to be the District’s legal counsel. David
15 Bunker said it is the Administrative Committee’s recommendation to the board to award Hayes Godfrey Bell, the
16 contract for legal services.
17

18 **Sullivan Love made a motion to award Timpanogos Special Service District legal services to act as General**
19 **Counsel to Hayes Godfrey Bell P.C. Chris Condie seconded the motion. Those voting “Aye” – David Bunker,**
20 **Dale Ihrke, Mark Christensen, Mack Straw, John Goodman, Brian Braithwaite, Blaine Thomas, Chris Condie,**
21 **Craig White, Jay Meacham, Richard Nielson, Sullivan Love and Chandler Goodwin. The motion passed**
22 **unanimously.**
23

24 Mark Bell, Hayes Godfrey Bell P.C., said he has practiced law since 1985. He has been involved in local
25 government law and has represented sewer districts and other agencies. Mr. Bell said he is excited to have the
26 opportunity to provide legal services for TSSD and is looking forward to getting to know the board members.
27

28 **Communication**

29 **1. Manager’s Report**

30 Rich said the plant is running exceptionally well right now. The effluent total phosphorus for the month of April was
31 .18 mg/L. Our ammonia numbers are dropping which is an indication that the blowers and diffusers are working well.
32

33 **Closed Meeting**

34 **Dale Ihrke made a motion to go into closed session to discuss a personnel issue. Blaine Thomas seconded the**
35 **motion. David Bunker, Chair, took a roll call vote. Those voting “Aye” – David Bunker, Dale Ihrke, Mark**
36 **Christensen, Mack Straw. John Goodman, Brian Braithwaite, Blaine Thomas, Chris Condie, Craig White, Jay**
37 **Meacham, Richard Nielson, Sullivan Love and Chandler Goodwin. The motion passed unanimously. 6:20 p.m.**
38

39 **Chris Condie made a motion to go back into regular session. Sullivan Love seconded the motion. David**
40 **Bunker, Chair, took a roll call vote. Those voting “Aye” – David Bunker, Dale Ihrke, Mark Christensen, Mack**
41 **Straw, John Goodman, Brian Braithwaite, Blaine Thomas, Chris Condie, Craig White, Jay Meacham, Richard**
42 **Nielson, Sullivan Love and Chandler Goodwin. The motion passed unanimously. 6:24 p.m.**
43

44 **Adjourn: Brian Braithwaite made a motion to adjourn. Mack Straw seconded the motion. All present “Aye”.**
45 **Meeting adjourned. 6:25 p.m.**