

TIMPANOGOS SPECIAL SERVICE DISTRICT  
ADMINISTRATIVE BOARD MEETING MINUTES

APPROVED

September 15, 2016

6:00 p.m.

Conference Room

Board Members

Present: Tracy Wallace Mark Johnson Craig White Dale Ihrke  
Lynn Walker David Bunker Spencer Kyle Chris Condie  
Brian Braithwaite

Excused: Mack Straw Keith Blake Dale Goodman

District

Staff: Jon Adams, District Manager, Shannon Hansen, Human Resource  
David Barlow, District Engineer Danette Smith, Board Secretary  
Joe Martin, CPA

Others: Ken Spiers, Bowen, Collins & Associates  
Craig Carlile, Ray, Quinney & Nebeker

**Call to Order**

Tracy Wallace, Board Chair called the meeting to order. 6:14 p.m.

**Public Comment**

There was no public comment.

**Approval of Minutes**

**1. Approval of the August 18, 2016 Administrative Board Meeting Minutes**

Chris Condie made a motion to approve the minutes from the August 18, 2016 Administrative Board Meeting. Lynn Walker seconded the motion. Those voting "Aye" – Tracy Wallace, Mark Johnson, Spencer Kyle, Brian Braithwaite, Chris Condie, Lynn Walker, David Bunker, Craig White, and Dale Ihrke. The motion passed unanimously.

**Consent Calendar**

**1. Pay Request No. 6 (Final) Van Con Construction – Compost Access Project**

**2. Change Order No. 4 Van Con Construction – Compost Access Project**

Tracy said the change order is a decrease of \$6,354.40 for work that was not needed.

David Bunker made a motion to approve the Consent Calendar, which includes Pay Request No. 6 (Final Payment) Van Con Construction - Compost Access Project and Change Order No. 4 Van Con Construction – Compost Access Project. Chris Condie seconded the motion.

Tracy asked for the motion to include that Pay Request No. 6 was for \$78,375.61 and Change Order No. 4 was for a deduction of \$6,354.40. David Bunker and Chris Condie accepted the amendment to the

1 motion. Those voting “Aye” – Tracy Wallace, Mark Johnson, Spencer Kyle, Brian Braithwaite, Chris  
2 Condie, Lynn Walker, David Bunker, Craig White, and Dale Ihrke. The motion passed unanimously.  
3

#### 4 Finance

##### 5 1. Financial Report

6 Joe Martin reported on the August financials. Joe said the income statement shows where we stand  
7 compared to August of last year. Impact fees are up about \$1million from where they were a year ago. Brian  
8 Braithwaite said the impact fees from Vineyard are huge, which means there is a lot of building there. Brian asked if  
9 the District is set to handle all the building they are doing right now. Jon said we had an agreement with Vineyard  
10 that allowed so many connections and we are still within that. So we should have had consideration for the  
11 expansion already built in to what is happening now. Vineyard’s flow was so low you could not measure it for years,  
12 and now Jon thinks it has passed South Valley’s flow. Jon said for now we are in good shape. There has been talk  
13 that they want to expand the original plans. If that happens then we would need to go into negotiations. Brian asked  
14 if having the extra flow is good because it is moving the solids to the plant. Jon said yes, having the extra flow from  
15 Vineyard allows us to actually measure it. Jon said he thinks last month they averaged 144,000 gallons per day.

16 Joe said when you look at budget to actual statements, because we budget conservatively the percentages are  
17 low on the expense side and high on the revenue side. Joe said right after we did the budget amendments, some big  
18 impact fees hit the very next month. It is just the nature of when impact fees come in and we do not know about  
19 them until they come in, so we will be amending the budget again this year.  
20

#### 21 Action Items

22 There were no action items.  
23  
24

#### 25 Communication

##### 26 1. Manager’s Report

27 Jon said there was not a progress report on the compost access project, it was mostly just punch list items and  
28 finishing up. The biggest part of that final payment is retainage. The roads are gated so the public cannot get in  
29 where they shouldn’t, there are less people getting lost. It has made it a lot nicer and safer.

30 Jon said the plant finished the month of August in compliance.

31 Jon said there has been a lot of work going on and getting ready for the RFP. Jon said he thinks next month  
32 there will be a proposed procurement policy to adopt so we can update the one we have and be compliant with the  
33 state, as well as have a little more control through the District.  
34

35 Brian asked if there was any update on the lake and the algae blooms. Jon said there has been some spin off  
36 meetings. Jon said he attended a meeting at the water quality board; they gave DWQ \$1million towards the TMDL  
37 study. Jon said there hasn’t been anything come out that said the lake was not toxic, but there also has not been any  
38 more talk that it was. The District made comments to the integrated report about them listing Utah Lake as an  
39 impaired water body. Luckily we had some science to back us and basically told the state why we do not believe the  
40 entire lake should be listed as impaired. If they have a spot or two with ammonia problems, they should take  
41 appropriate actions to assure public health. Based on the counts that came back, there was not the toxicity or  
42 concern. We also challenged the methodology; stating that we do not believe cell counts are the way to go. A cell  
43 count that says there is algae needs to have the follow up testing that shows there is not toxicity. Jon said last month  
44 he spoke to the board about the \$8-\$10 thousand testing cost so we could start running the tests. We are moving  
45 ahead with that and so are some other agencies, so we will start getting some history on algal blooms.

46 Brian asked if we know how they are handling the other lakes like Scofield. Jon said it was Scofield and  
47 Payson Lake; similar things happen, where you get a wave action or rain and it is gone. Jon said they took the  
48 warning off of Scofield and he thinks they took it off of Payson Lake as well. Jon said it is becoming more and more  
49 apparent this year with lower water levels and higher temperatures that the conditions were more conducive for these

1 blooms. Scofield is one where agriculture is involved because there is obviously not a treatment plant there and they  
2 were worried about the impacts from the grazing. DWQ does not have a hammer with agriculture. Some of those  
3 places where they experienced algal blooms were pretty pristine waters, but when they actually got the toxicity  
4 counts back they were well within drinking water standards. We may just see them kind of back off, it is hard to  
5 predict. Brian said it is valuable to have those lakes also blooming, from the perspective that there is no treatment  
6 plant tied to it. It takes the focus off the treatment plant and broadens it, which means that is not the only issue.  
7 Having that information and keeping it as a reserve piece of information so as we get into that in future years we can  
8 bring that back up. Jon said at the Water Quality Board he had the opportunity to speak to several of the board  
9 members there to express our concerns as far as the Utah Lake issues. The integrated report was for the whole state  
10 and people who are north of the point of the mountain have some different concerns than us. We made sure we  
11 coordinated with those up north too. The cell count and how they measured was a common thread in all the  
12 comments made to DWQ. The histories and some of the information we haven't had in the past will now be gathered  
13 on a regular basis.

14 Jon said he got a call from an individual on the Utah Lake Commission to make us aware of their efforts.  
15 They will also be involved in a program to spray and control the phragmite. We have a section of property here that  
16 they will take care of with part of their funding.

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18 **2. Compost Access Project Construction Progress Report No. 6**

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21 **Closed Session**

22 There was no closed session.

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24 **Adjourn:**

25 **Brian Braithwaite made a motion to adjourn. David Bunker seconded the motion. All present "Aye".**

26 **Meeting adjourned. 6:32 p.m.**

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